



State of Maine Board of Corrections

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Budget
Education
Forensic
Inventory of Needs
Information Technology
Medical
Mental Health/Substance
Abuse
Pharmacy
Pretrial/Diversion/Alternative
Transportation
Victim Services

October 6, 2009

To: All Maine County Commissioners
c/o Chairpersons

Subject: FY11 Budgets

The due date for your submission of your initial FY11 **status quo** budget has been extended to October 15, 2009.

The BOC needs the initial FY11 numbers now because the Legislative Supplemental budget process is well underway and we have to be ready when we are called in by the Legislature (which could be any day this month).

As my September 22, 2009 letter to you indicated, we are asking for a **status quo** budget; specifically this means:

1. Use FY10 as your baseline budget (a starting point – “**status quo**”):
 - a. Your existing FY10 staffing levels, purchase levels and programs can continue into FY11.
 - b. You should not be implementing new staffing, new programs or new purchases in this initial FY11 budget.
2. Contractual obligations in FY11 such as collective bargained salary increases and other cost increases that were negotiated prior to FY10 should be honored and included in your initial FY11 submission. If additional funding is necessary on any line, use the justification column on the budget template to explain your need over what was received in FY10.
3. Remember, you can request an increase in any FY11 budget line if the need is mission critical; please use the justification column on the FY11 budget template to explain the increase over FY10.

Please contact Budget Focus Group Chairs, Bob Devlin (622-0971) or Scott Ferguson (287-4387) with any questions.

Sincerely,

Neale A. Duffett
Chairman

cc: All Maine Sheriffs